

## Royal Thai Consulate-General, Kolkata

No.	Checklist: <b>NON-IMMIGRANT VISA – O</b> (Voluntary work with NGO/Charity/Association (without salary))	YES	NO
1.	<b>Travel Related Documents</b>		
1.1	Passport or travel document with validity not less than 6 months with TWO blank pages		
1.2	A complete visa application form filled in and signed by the applicant		
1.3	Two recent colour photographs of the applicants as per the specification <i>**3.5 x 4.5 cm. not older than 3 months with white background, face and eyes are in direct position to the camera, without sunglasses or hat or any other head covering, except for some religious beliefs or ethnic background.</i>		
1.4	Confirmed inbound ticket to Thailand		
1.5	Residence Permit & Proof of residence in India ( <i>if not an Indian national</i> )		
2	<b>Evidence from an organization in Thailand</b>		
2.1	Letter of Invitation or Letter of Acceptance from an organization to the applicant with details of the applicant's roles and responsibilities. The volunteer work must be without salary.		
2.2	Letter from the organization in Thailand, requesting the Royal Thai Consulate General Kolkata to issue an appropriate visa for the applicant with details of the applicant's roles and responsibilities, together with a copy of the ID card ( <i>Thai national</i> ) or passport ( <i>foreign national</i> ) of the person signing the letter.		
2.3	Copy of Certificate/License of the organization establishment issued by the authority concerned. Certified true copy by the authorized person.		
2.4	Letter of the head of the Department, government agency or state enterprise requesting for the applicant's voluntary activity, or by the head of any other government agency that oversees or shares missions with the organization/NGO		
2.5	If the applicant was previously issued a Volunteer Non-Immigrant O visa, he/she must also present a certification letter for a foreign volunteer issued by a relevant government agency.		
3	<b>Financial Evidence</b>		
3.1	Bank Statement for the last six (6) months with a minimum balance of Rs-20,000.		

### Notes:

- All documents must be in English or Thai, arranged in the order given above.
- Additional documents and/or interview may be requested.
- Application fee is non-refundable.
- Validity of visa denotes the period during which a traveller can use the visa. Period of stay denotes the amount of time the traveller can stay in Thailand.
- An issuance of a visa from the Consulate does not guarantee entry into the Kingdom of Thailand. The Immigration Bureau will have sole discretion to allow entry into the Kingdom of Thailand subject to Thai laws and regulations.

.....  
Name of the Applicant:

Receiver's Name:

Passport No:

Date:

### Remarks: